

MEADOWBROOK CHURCH OF CHRIST

POLICIES FOR WEDDINGS

Meadowbrook welcomes you to our building. We want to assist you in any way we can to make your wedding all that you desire it to be. The church office will put you in touch with the wedding coordinator if you have any further questions. The following guidelines will assure that our preferences are carried out. At the same time, we strive to make your celebration go as smoothly as possible.

- 1) Aisle attachments to the pews must have pads to prevent scaring the seats. Please do not use tape or tacks on the furniture.
- 2) Floral decorations at the front of the building may not deface the paneling in any way. Free-standing floral arrangements and free-standing candelabra are recommended. Nothing can be nailed or glued to the walls.
- 3) Please use DRIPLESS CANDLES. Cathedral candles which burn slowly and do not drip are best. ALL candles must have protection for the carpet.
- 4) Musical instruments such as a piano or organ may be used, but must be removed from the building following the wedding. If it is impossible for a rental company to pick up an instrument, it should be moved under the front stairs and covered until Monday morning, at which time pickup should be scheduled.
- 5) Please note that NO food or drink is allowed in the auditorium. Alcoholic beverages are not allowed anywhere on the church property. We are confident you will cooperate with these guidelines.
- 6) For sending off the bride and groom, we request that you use birdseed or bubbles and use it outside of the building only.
- 7) The wedding coordinator or someone on the wedding committee will see that the air conditioner/heat/lights are properly set.
- 8) We do not schedule Sunday weddings.
- 9) The sound engineer from Meadowbrook must operate the sound system. Please see the wedding coordinator. She will provide the contact information.
- 10) Furniture in the foyer MUST NOT be moved. Our custodian will move furniture from the stage area and replace it. This is included in the clean-up fee. A kneeling bench is available for use.
- 11) The church is not responsible for any lost or stolen articles.