

# MEADOWBROOK PRESCHOOL

## COVID-19 Policies and Procedures for 2021-2022

Meadowbrook Preschool is committed to providing a safe environment during this time. Our first priority is always the health and safety of our children, teachers, and families. We will be continuously monitoring the latest updates throughout our community and will follow guidance from the Mississippi State Department of Health and the Center for Disease Control and Prevention.

This year we will be implementing several new protocols along with all of our previous policies to help to prevent the spread of COVID-19. These new protocols are listed below.

### **RED LEVEL OF TRANSMISSION:**

#### **SCREENINGS AND MASKS:**

- Daily screenings will take place upon entry of the preschool. Staff will use a touchless thermometer to take the temperature of children before they exit the car. If a child's temperature exceeds 100 degrees, the child will not be able to come to school that day and should not return until fever and symptom free for at least 48 hours without any fever reducing medication.
- If a child or teacher has a high temperature or exhibits any of the COVID-19 symptoms, they should not come to school until they are fever and symptom free for at least 48 hours without any fever reducing medication.
- COVID-19 symptoms include: fever 100 degrees or higher, new cough, fatigue, sore throat, headache, runny or stuffy nose, muscle pain or body aches, nausea, vomiting or diarrhea, a new loss of taste or smell.
- Subject to all applicable executive orders, all teachers (those vaccinated and unvaccinated) will wear masks at all times in the preschool buildings. Masks will not be required outdoors when social distancing can occur.

#### **OUTSIDE CONTACTS, PARTIES AND GROUP GATHERINGS:**

- To limit outside contacts, we ask that parents do not enter the building during this time. If you need anything at all, please contact a Director or Teacher.
- MDO children will enter through the Nursery Door and a teacher will take them to their classrooms.
- 2s, 3s & 4s will continue to carpool as normal.
- If you are late to school, please text or call a Director or Teacher to have someone come outside to get your child. Do not leave your child until they are in the custody of a Director or Teacher.
- Under normal circumstances parents are always welcome to attend class parties, but we can not offer that at this time. Class parties and birthday celebrations will continue. We will send pictures and videos after the party.
- Parents are required to maintain 6 feet of social distance from other parents/families while indoors and 3 feet of social distance while outdoors.
- Parents should wash their own hands and assist in washing the hands of their child before drop-off, prior to coming to pick up, and when they get home.
  
- All parents/guardians (vaccinate and unvaccinated) are required to wear a mask any time they are in the preschool building.
- If any parents/guardians do not have a mask available or do not wish to wear one, you must stay outside the building and a teacher will bring your child to meet you at the door.

## ORANGE LEVEL OF TRANSMISSION:

### SCREENINGS AND MASKS:

- Parents/guardians are required to take their child's temperature at home each morning before school. Teachers are required to take their own temperature at home each morning before school and monitor for any COVID-19 symptoms.
- Children and unvaccinated teachers will be screened once a week upon entry. Staff will use a touchless thermometer to take the temperature of children before they exit the car. If a child's temperature exceeds 100 degrees, the child will not be able to come to school that day and should not return until fever and symptom free for at least 48 hours without any fever reducing medication.
- If a child or teacher has a high temperature or exhibits any of the COVID-19 symptoms, they should not come to school until they are fever and symptom free for at least 48 hours without any fever reducing medication.
- COVID-19 symptoms include: fever 100 degrees or higher, new cough, fatigue, sore throat, headache, runny or stuffy nose, muscle pain or body aches, nausea, vomiting or diarrhea, a new loss of taste or smell.
- Subject to all applicable executive orders, all teachers (those vaccinated and unvaccinated) will wear masks at all times in the preschool buildings. Masks will not be required outdoors when social distancing can occur.
  
- Parents may enter the preschool buildings.
- All parents/guardians (vaccinate and unvaccinated) are required to wear a mask any time they are in the preschool building.
- If any parent/guardian does not have a mask available or does not wish to wear one, a teacher will bring the child to meet them at the door and the unmasked parent/guardian must remain outside.
- Parents are required to maintain 6 feet of social distance from other parents/families while indoors and 3 feet of social distance while outdoors.
- Parents should wash their own hands and assist in washing the hands of their child before drop-off, prior to coming to pick up, and when they get home.

## YELLOW LEVEL OF TRANSMISSION:

### SCREENINGS AND MASKS:

- Parents/guardians are required to take their child's temperature at home each morning before school. Teachers are required to take their own temperature at home each morning before school and monitor for any COVID-19 symptoms.
- Children and unvaccinated teachers will be screened once a week upon entry. Staff will use a touchless thermometer to take the temperature of children before they exit the car. If a child's temperature exceeds 100 degrees, the child will not be able to come to school that day and should not return until fever and symptom free for at least 48 hours without any fever reducing medication.
- If a child or teacher has a high temperature or exhibits any of the COVID-19 symptoms, they should not come to school until they are fever and symptom free for at least 48 hours without any fever reducing medication.
- COVID-19 symptoms include: fever 100.4 degrees or higher, new cough, fatigue, sore throat, headache, runny or stuffy nose, muscle pain or body aches, nausea, vomiting or diarrhea, a new loss of taste or smell.
- Subject to all applicable executive orders, unvaccinated teachers will wear masks at all times in the preschool buildings. Masks will not be required outdoors when social distancing can occur.
- For vaccinated teachers, mask use is optional.
  
- Parents may enter the preschool buildings.
- All parents/guardians (vaccinate and unvaccinated) are required to wear a mask any time they are in the preschool building.
- If any parent/guardian does not have a mask available or does not wish to wear one, a teacher will bring the child to meet them at the door and the unmasked parent/guardian must remain outside.

- Parents are required to maintain 6 feet of social distance from other parents/families while indoors and 3 feet of social distance while outdoors.
- Parents should wash their own hands and assist in washing the hands of their child before drop-off, prior to coming to pick up, and when they get home.

## BLUE LEVEL OF TRANSMISSION:

### SCREENINGS AND MASKS:

- Parents/guardians are required to take their child's temperature at home each morning before school. Teachers are required to take their own temperature at home each morning before school and monitor for any COVID-19 symptoms.
- COVID-19 symptoms include: fever 100.4 degrees or higher, new cough, fatigue, sore throat, headache, runny or stuffy nose, muscle pain or body aches, nausea, vomiting or diarrhea, a new loss of taste or smell.
- Subject to all applicable executive orders, mask use will be optional for all teachers.
- Parents may enter the preschool building. Mask use will be optional.
- Parents should wash their own hands and assist in washing the hands of their child before drop-off, prior to coming to pick up, and when they get home.

## EXPOSURE AND QUARANTINE:

- The Director should be contacted immediately if a teacher, student or family member is exposed to COVID-19.
- Any teacher, child, parent/guardian or member of the same family in close contact (within 6 feet of someone for a cumulative total of 15 minutes or more over a 24-hour period) with someone who has COVID-19, must quarantine (unless they are fully vaccinated).
- For children and anyone teachers or family members that are not vaccinated, the preschool request a 14 day quarantine after their exposure. You may shorten your quarantine time after 10 days without testing if you have not had any symptoms. You may also choose to end quarantine after day 7 after receiving a negative test result along with not having any other symptoms during quarantine. The test must occur on day 5 or later, but quarantine must continue until day 7.
- For anyone that is vaccinated, it is recommended to be tested 3-5 days after exposure even if they do not have symptoms and to wear a mask indoors in public for 14 days following exposure or until the test is negative.
- If a student or staff member is confirmed to have COVID-19, the school will shut down all areas that person came in contact with for a 24 hour period to allow respiratory droplets to settle before cleaning and disinfecting the areas. All areas will then be cleaned and disinfected.

## HEALTHY HYGIENE, CLASSES AND ROUTINE CLEANING AND SANITIZING:

- Classrooms will be set up to provide space between student areas.
- Teacher to child ratios and small groups will adhere to the Mississippi State Department of Health requirements.
- We will work to minimize crossover between classrooms.
- Visitors will be limited inside the school building and will be required to follow all applicable COVID-19 policies.
- Children and Teachers will wash their hands upon entering the classroom and frequently throughout the day.
- Children will be taught about preventing germs and healthy hygiene routines.
- Windows and doors (where possible) will be kept open to allow for increased air circulation.
- In addition to our regular daily cleaning, the school will routinely clean and disinfect frequently touched surfaces and objects throughout the day. (e.g. door knobs, light switches, classroom sink handles,

countertops, table tops, shared toys/works).

- Playground and gym toys will be sanitized.
- Playground, gym play times and music will be staggered to reduce the number of children in the same area.
- Napping areas for the babies will be spaced apart and cleaned after each use.

## SNACKS:

- **Families will send a individual snack each day until instructed otherwise. Please send something easy for your child to eat and nothing that requires a spoon or fork.**
- **Families will send a lunch and drink if your child is staying for lunch bunch.**
- Baby bottles and water bottles should be labeled and will be kept in the child's backpack or bag until needed.
- Water fountains are closed for individual use.
- The school will provide filtered water with disposable cups for 2s, 3s & 4s snack time. MDO children should send a sippy cup each day.
- Staff can refill water bottles if needed.

## PERSONAL ITEMS AND PERSONAL PROTECTIVE EQUIPMENT (PPE):

- No toys from home are allowed.
- All personal items should be labeled and will be kept in bags.
- Please send only necessary items to school (bag, lunch box, jacket, cup, diapers and change of clothes).
- If your infant likes to use a blanket, please send a clean blanket each day with your child.
- Teachers and the Directors will have access to PPE, such as masks and gloves. Subject to applicable executive orders, young children are NOT required to wear masks at school, but if parents would like for them to wear a mask, it is the parents' responsibility to provide the school with a clean mask each day. Cloth masks must be washed daily.
- If a parent chooses to bring a face mask for their child, and if the child decides to not wear the mask during school hours, the teachers and directors can only encourage the child, but will not force him/her to wear the mask.
- **The AAP, CDC and MSDH state that children under the age of two should NOT wear a mask due to the increased risk of suffocation.**
- Gloves will be used by teachers as usual during diapering and snack times as usual.

## TUITION AND SCHOOL CLOSURES:

- If you wish to withdraw your child for any reason, a written notice to the director is required 30 days prior to the withdrawal of the student.
- If State or Federal guidelines call for school closures, Meadowbrook Preschool will do everything in its power to stay on campus and operate under daycare guidelines within our licensure from the Mississippi State Department of Health.
- If the school shuts down and children are involuntarily sent home for an extended time by the state or federal government, the school will go by the following plan in order to help our teachers plan and prepare for the school shut down and unemployment.
  - Families will pay normal tuition for the first four weeks. During this time, the students will receive distance learning materials and information from their teachers.
  - Families in MDO will pay twenty-five percent tuition from five to eight weeks. During this time, the students will receive distance learning materials and information from their teachers.
  - Families in the 2s, 3s and 4s will pay fifty percent tuition from five to eight weeks. During this time, the students will receive distance learning materials and information from their teachers.
  - After nine weeks of federal or state mandated closure, families will not pay any tuition.

# Acknowledgement of Meadowbrook Preschool's 2021-2022 COVID-19 Policies & Procedures

I have read, understand, and agree to comply with the policies and procedures stated above. I will comply with these terms and I understand that while Meadowbrook Preschool is implementing many new procedures to help fight the spread of COVID-19, the Preschool cannot guarantee that a child and/or family member will not become infected with COVID-19.

For Parents:

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

Please Print Child(s) Name(s) \_\_\_\_\_

For Teachers:

\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Date